



SCHOOL OF GRADUATE STUDIES (SGS)
GRADUATE STUDIES ACADEMIC CALENDAR
SECOND SEMESTER 2018/2019 (FEBRUARY 11, 2019 – SEPTEMBER 08, 2019)

**All students are required to register every semester
(Inclusive of fee payment and course registration)**

| | | |
|---|---|------------|
| Registration for new students | January 28, 2019 – February 08, 2019 (Except on Saturday, Sunday & Public Holiday) | (2 weeks) |
| Online registration for continuing students via student portal | January 21, 2019 – February 10, 2019 | (3 weeks) |
| First day of Semester | February 11, 2019 | |
| Classes | February 11, 2019 – March 31, 2019 | (7 weeks) |
| Mid-semester break | April 01, 2019 – April 07, 2019 | (1 week) |
| Classes | April 08, 2019 – May 26, 2019 | (7 weeks) |
| Examination week | June 10, 2019 – June 23, 2019 | (2 weeks) |
| End of semester break | June 24, 2019 – September 08, 2019 | (11 weeks) |

Important Dates/Deadlines

| | |
|--------------------------|-------------------|
| Last day to add courses | February 24, 2019 |
| Last day to drop courses | March 31, 2019 |

Deadline for online submission of Student's Progress Report (Form GS-11) for students under programmes with thesis.

June 24, 2019

Deadline for Second Semester 2018/2019 thesis submission (Endorsement of Thesis Examination Committee by the University Graduate Studies Committee is required before thesis can be submitted).

September 09, 2019

- If the thesis is submitted before the deadline the student is required to register and pay RM350 only for **FIRST SEMESTER 2019/2020**.
- For submission after the deadline the student is required to pay full registration fees.

Deadline for review of grade application and online application for review against termination

Two weeks after the announcement of result (i.e. Date of printing of result).

Deadline for deferment for continuing students who did not register for **SECOND SEMESTER 2018/2019**

February 24, 2019

- A student who has registered for **Second Semester 2018/2019**, may apply to defer the semester not later than seven weeks after the commencement of the new semester.
- Students who defer the semester within the first two weeks with the approval of the Dean School of Graduate Studies shall be entitled to claim for a tuition fee refund.

February 11, 2019 – March 31, 2019 (7 weeks)

February 11, 2019 – February 24, 2019 (2 weeks)

End of Second Semester 2018/2019

August 18, 2019
After this date, the semester will change automatically to First Semester 2019/2020. Student status will also be updated.

NOTES:

1. All international students must purchase the **HEALTH INSURANCE SCHEME FOR INTERNATIONAL STUDENTS** directly from the Insurance Company registered with UPM.
2. Beginning **February 11, 2019**, a late registration fee of **RM100.00** will be imposed for course registration.
3. Failure to register and/or pay the tuition fees by **February 24, 2019** will lead to a **Dropped** status.
4. All students are required to register a minimum of **6 credits and a maximum of 15 credits per semester**.
5. All students in programmes with thesis are required to register for the **Masters Research (SPS5999)/ PhD Research (SPS6999)** every semester.
6. All international students are required to register (as Audit) and pass **Basic Malay Skills I (BBM1401)** in the first semester.
7. **Fees are payable through CIMBClicks.** (Please refer to www.bursar.upm.edu.my/CIMBClicks)

***All dates are subject to change**

update: April 04,2018